

## Personal Borrowers

Name (Borrower 1)

Name (Borrower 2)

Kingdom Bank  
Mortgage  
Account  
Number/  
Application  
Reference

Old Address

New Address

Date New  
Address  
Effective FromNew Telephone  
Number (If  
applicable)New email  
address (If  
applicable)

I/We request Kingdom Bank Ltd change my/our contact details as advised above.

I/We confirm I/we have received and read the Bank's privacy notice (see overleaf).

Signature

Date

Signature

Date

Please note - if the mortgage is a joint mortgage and addresses are to be changed for *all* parties then this form must be signed by *all* parties to the mortgage.

## Your personal information

### Kingdom Bank Privacy Notice

At Kingdom Bank we take your privacy very seriously and as data controller have appointed a Data Protection Officer who can be contacted at: [DPO@kingdombank.co.uk](mailto:DPO@kingdombank.co.uk) or Kingdom Bank Ltd, Ruddington Fields Business Park, Mere Way, Ruddington, Nottingham NG11 6JS.

You have or will provide personal information to receive details of our products and services, or those arranged by us with other suppliers, such as insurance companies or as part of a contract with us.

We will only use this information for these purposes and never pass your personal details to any other companies.

Kingdom Bank utilise the services of Credit Reference Agencies (CRA's) and the use of such services include credit reports, money laundering checks, ID checks and validation type services for example tracing. Please see the following links for more information from our current service providers: <https://www.callcredit.co.uk/legal-information/bureau-privacy-notice> & <http://www.smartsearchuk.com/privacy-policy>.

### Other Products and Services

From time to time we would like to tell you about our other products and services and those arranged by us with other suppliers such as insurance companies.

Any personal Information you provide in the process of enquiring/ arranging any of our other products and services is provided in the strictest confidence. We will only use this for the purposes specified in your enquiry and we will never pass your personal details to these third parties or any other companies for any other reason.

Please tell us whether we can contact you with this information by ticking this box:

**Tick this box** – I am happy for you to retain my personal information to enable you to contact me with information relating to all the products and services you provide.

If you have already provided your consent we will continue to rely on this permission until you request us to stop sending you information.

Please tick as appropriate

My preferred method of contact is:

Any Method	Post	Email	Telephone	Text Message
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### Data held

Data is categorised **Personal data** and **Sensitive personal data (also known as 'Special Category Data')**, definitions of which can be viewed at: <https://ico.org.uk/for-organisations/guide-to-data-protection/guide-to-the-general-data-protection-regulation-gdpr/key-definitions/>.

In relation to the data we hold, you have the rights to: obtain a copy; rectify any mistakes; request erasure; restrict processing; request data portability; object to processing and automated decision making or profiling.

You may request us to stop sending you information at any time but we will keep you on our mailing list until you request this or until you cease your contract with us. The other circumstance where our personal data may be held is where there is a lawful basis to do so.